

# YEARLY CLEARANCE REQUIREMENTS FOR CLINICAL PLACEMENT

## SCHULICH DENTISTRY: GRADUATE ORTHODONTICS

The following requirements are informed by the Schulich Dentistry Immunization Policy.

All residents must have completed their appointment with Synergy Verified and obtained a status of **PASS** by **August 30, 2024**

ENTERING REQUIREMENTS FOR NEW STUDENTS TO GRADUATE ORTHODONTICS	
<p>These requirements are mandated for clinic-based learning and activity. Students are not permitted to begin any clinical experiences until proof of clearance is received for all below requirements. This checklist is for your tracking purposes only and is not part of the documentation required at your medical clearance appointment.</p>	<p>COMPLETED &amp; DOCUMENTATION UPLOADED</p>
<p><b>Tuberculosis (Mantoux) – 2-Step TST (+ 1-Step TST if required)</b>            Documented proof of a 2-Step TB Skin Test (TST). If 2-Step TST was completed <i>more than 12 months ago</i>, a current 1-Step TST is also required.  <b>Note:</b> If either TST is positive, the student will require medical follow-up with chest x-ray.</p>	
<p><b>Varicella</b>            A positive serologic test for the antibody, <u>or</u>            Documented proof of <b>2</b> vaccinations.</p>	
<p><b>Measles, Mumps, Rubella (MMR)</b>            A positive serologic test for antibody, <u>or</u>            Documented proof of completed vaccination series  <b>Note:</b> Two doses of measles and mumps vaccine are required</p>	
<p><b>Pertussis</b>            Documented proof of vaccination.            Vaccination must have occurred after 18 <u>and</u> within the past 10 years.</p>	
<p><b>Tetanus/Diphtheria</b>            Proof of primary series of vaccines.            Proof of booster shot if primary series was completed more than 10 years ago.            Note: Last booster must have been administered with the last 10 years.</p>	
<p><b>Polio</b>            Students are required to provide documentation of a complete series of polio vaccine.</p>	

<p><b>Hepatitis B-</b> each of the below required:</p> <ol style="list-style-type: none"> <li>1. Proof of primary series of Hepatitis B Vaccines</li> <li>2. Surface Antibody Level (Anti- HBs) -test for immunity</li> <li>3. Surface Antigen Serology (HBSAg) -test for infection</li> </ol> <p>*if immunity is not shown an additional series/booster series &amp; antibody test required</p>	
<p><b>HIV</b></p> <p>A blood test (titre) is required within 6 months of the start of the school year. Documentation should include date of the test and results of the test (reactive/non-reactive). Blood tests must be renewed at the start of Year 3 (prior to entering patient clinics).</p>	
<p><b>HEPATITIS C</b></p> <p>A blood test (titre) is required within 6 months of the start of the school year. Documentation should include date of the test and results of the test (reactive/non-reactive). Blood tests must be renewed at the start of Year 3 (prior to entering patient clinics).</p>	
<p><b>INFLUENZA</b></p> <p>Annual vaccination. Documentation of annual vaccination must be uploaded to Synergy Gateway Verified by December 1. Instructions on how to do this will be sent to you by email and posted on the Learner Experience Office site in the Fall of 2024.</p> <p><b>Note:</b> This is NOT a current requirement for the annual clearance appointment (ERV)--students can upload this document at any time that immunizations are completed.</p>	
<p><b>COVID-19</b></p> <p>Documentation of a primary series of vaccines (at least two doses) for COVID-19. A booster dose for COVID-19 is strongly recommended.</p>	
<p><b>NON-MEDICAL REQUIREMENTS</b></p> <p><b>Students with certifications expiring during the academic year must renew (before expiry) and provide updated documentation to the Synergy Verified Platform to continue to be eligible for clinical placement.</b></p>	<b>COMPLETED</b>
<p><b>Basic Cardiac Life Support &amp; First Aid Certification (CPR Level HCP)</b></p> <p>If you have already obtained CPR Level HCP on your own, please note:</p> <ul style="list-style-type: none"> <li>• First Aid Certification is valid up to 3 years</li> <li>• CPR Certification is valid for 1 year only. <i>Please ensure your CPR Certification does not expire before September 2025.</i></li> </ul>	

**Year 2 and 3 Students:**

*Please note that all documentation meeting the Entering Student Requirements must be uploaded to your Verified account AND students must have received a notation of “PASS” on their previous year’s appointment with Synergy. To determine this, students must login to their account in Synergy Gateway’s Verified system and check what has been written for them under the Communications tab. If documentation is missing or follow up is required, you will see a notation. Please ensure you have all required documentation uploaded before your scheduled appointment to avoid extra charges.*

The following checklists show what is required of students in each of Year 2 & 3 of the **graduate orthodontics** program.

If all required documentation has not been provided, a status of “FAIL” will be assigned to your file and you will not be permitted to engage in clinical activities until you have obtained the required documentation, have booked a follow up appointment, and paid the required fee.

<b>RETURNING STUDENT REQUIREMENTS (Year 2 &amp; 3 of Graduate Orthodontics Program)</b>	
<b>MEDICAL REQUIREMENTS</b>	<b>COMPLETED &amp; DOCUMENTATION READY</b>
<b>Tuberculosis (Mantoux) – 1-Step TST</b> 1-step TST required annually. If TST is positive, the student will require medical follow-up with chest x-ray.	
<b>Tetanus/Diphtheria</b> Proof of primary series of vaccines Proof of booster shot if primary series was completed more than 10 years ago.	
<b>INFLUENZA</b> Annual vaccination. Documentation of annual vaccination must be uploaded to Synergy Gateway Verified by December 1. Instructions on how to do this will be sent to you by email and posted on the Learner Experience Office site in the Fall of 2024  <b>Note:</b> This is NOT a current requirement for the annual clearance appointment (ERV)--students can upload this document at any time that immunizations are completed.	

NON-MEDICAL REQUIREMENTS *	COMPLETED & DOCUMENTATION READY
<b>CPR Level HCP</b> Must be renewed annually. <b>The Graduate Orthodontic Clinic Administrator will arrange renewal in the Fall if you do not have current certification. YOU DO NOT NEED TO WAIT FOR THIS TO ATTEND YOUR ERV APPOINTMENT.</b>	
<b>Standard First Aid</b> Must possess valid certification for the duration of dental school (certification is typically valid for three years). <b>The Graduate Orthodontic Clinic Administrator will arrange renewal in the Fall for those needing to renew. YOU DO NOT NEED TO WAIT FOR THIS TO ATTEND YOUR ERV APPOINTMENT.</b>	
<i>* Students with certifications/requirements expiring during the placement period must renew (before expiry) and upload updated documents to continue to be eligible for placement. This will require another appointment and there will be a charge for this appointment.</i>	
<b>Criminal Record Disclosure Form</b> A signed copy of an updated criminal record disclosure form for the 2024-25 school year must be uploaded to the Synergy Verified platform. A copy of this form is available through the Learner Experience Office website.	

**Failure to adhere to the requirement deadlines will result in a hold on your academic progress which could result in the loss of the academic term.**

[Frequently Asked Questions related to Annual Clearance \(ERV appointment\)](#)

[Instructions and Annual Costs related to ERV appointment](#)

**Have an issue accessing your ERV account or have a question about the assessment of your documentation?**

Please submit a helpdesk ticket through the Synergy Platform : [www.Synergyhelps.com](http://www.Synergyhelps.com) - Submit a Help Desk ticket. Help Desk hours are Monday to Friday, 10am – 3pm Eastern Standard Time, excluding holidays.

**Other Questions?:** Please contact Learner Experience: [learner.experience@schulich.uwo.ca](mailto:learner.experience@schulich.uwo.ca).